

## CHAIRS COMMITTEE

### Search & Governance Section Minutes of the Chairs Committee meeting held on 24 February 2025 at 5.30pm on MS Teams

<b>Present</b>	Pat Wilde	PW	Chair
	Patrick Newberry	PN	Chair of Board
	Rob Bosworth	RB	Principal and Chief Executive
	Josephine John	JJ	
	Jonathan Mashen	JM	
	Geoff Warring	GW	
<b>In Attendance</b>	Tian Bersey	TB	Clerk to Governors
	Paul Ramshaw	PR	Vice Principal Data, Funding and Compliance for item 3.1

Item		Action
1	<b>WELCOME, APOLOGIES AND DECLARATION OF INTERESTS</b> The Chair welcomed members to the meeting. There were no apologies and no further declarations of interest.	
2	<b>MINUTES AND MATTERS ARISING</b> <b>Minutes</b> The confidential minutes from the meeting held on 14 January 2025 were agreed to be a true and accurate record of the meeting and were approved by the Committee.  <b>Matters Arising</b> The Committee received the matters arising report.	
4	<b>SEARCH &amp; GOVERNANCE</b> <b>Recruitment update</b> <ul style="list-style-type: none"> <li>▪ <b>CVs</b>            The Committee reviewed the CVs of two potential candidates with curriculum and quality experience. One CV met the current skills needs and it was agreed to invite the candidate to interview. It was agreed not to take the second candidate further.             The Committee also reviewed the CV of a potential candidate with finance experience. It was agreed to meet the candidate informally in the first instance to discuss their experience further and explore if they had the relevant skills and expertise.             An offer has been made to and accepted by Simon Nicholson and his application will now be sent to the Board for approval.</li> <li>▪ <b>Scheduling interview days</b>            It was agreed to schedule three interview days across the year in advance and alongside the meeting schedule to support a more efficient application and selection process.</li> </ul>	

4.2	<b>Board portal</b> It was agreed to pause the search for a Board portal until such time that the costs can be afforded in the budget.	
5	<b>ANY OTHER BUSINESS</b> A committee member requested that the Committee review expectations for attendance and attendance data. Data will be shared and the item put on the agenda for 17 March. The Committee noted that an in year change in the meeting schedule may have impacted attendance. The Principal reported that the executive is pleased with how the new schedule is functioning.	<b>TB</b>
6	<b>INFORMATION TO BE SHARED WITH BOARD/COMMITTEES</b> <ul style="list-style-type: none"> <li>▪ Seek approval for the appointment of Simon Nicholson to the Board</li> </ul>	
7	<b>DATES OF MEETINGS</b> 17 March (reinstated) 7 April 12 May 16 June	